

ARLINGTON CENTER FOR THE ARTS

COVID-19 VACATION ARTS SAFETY PLAN (Version updated 6.25.20)

Following is an outline of how Arlington Center for the Arts will comply with mandatory safety standards for operation of its Vacation Arts Camp as set forth in the *Massachusetts Child and Youth Serving Programs Reopen Approach: Minimum Requirements for Health and Safety (MRHS)* in response to COVID-19.

STAFFING & OPERATIONS

- Campers and staff will be residents of Massachusetts.
- Visitors (including parents) and volunteers will not be permitted into the camp facility.
- Staff members age 65 or older or with serious underlying health conditions will be asked to assess their risk to determine if they should participate or follow additional precautions.
- Campers and staff will be educated about social distancing and hygiene protocols.
- Campers and staff who feel ill or who display COVID-19-like symptoms will be instructed to stay home.
- Campers and staff who develop COVID-19-like symptoms at camp will be isolated in a pre-designated room until arrangements have been made for them to leave the premises. (30 sq feet per individual)
- Campers and staff who get ill from COVID-19 may not return to camp until they have quarantined for at least two weeks and tested negative.
- Parents of campers and staff will be provided with this Safety Plan so they understand the camp's policies for preventing and responding to COVID-19.
- A senior staff person will be responsible for responding to COVID-19 concerns. Campers and staff will be informed about who this person is and how to contact them.
- Camp groups will be limited to 10 students and two staff members.
- Campers and staff will remain in their own discrete groups throughout the duration of the camp.
- Campers and staff will remain at least six feet apart, and social distancing between and within groups will be maintained to the greatest extent possible.
- Staggered arrivals/departures of campers and other protocols will be established to ensure adequate social distancing.
- ACA will post signage for safe social distancing.
- Campers and staff will be required to wear masks or other face coverings at all times.
- Two Health Care Supervisors who will be present at all times will be designated to supervise campers and staff and to accommodate cleaning requirements. Health Care Supervisors will receive Health Care Consultant training with ACA's Health Care Consultant prior to the start of camp.
- There will be no gatherings of campers and staff outside of their discrete groups.
- Activities outside the classroom will be staggered to decrease the potential for gathering.
- Medical information will be submitted by parents for review by staff.
- Parents of high-risk children will be encouraged to talk with their own healthcare providers and consider whether or not the program is a safe option for their family this year.

SOCIAL DISTANCING & GROUP SIZE

- Camp groups will be limited to no more than 10 students and two staff members.
- Campers and staff will remain in their own discrete groups throughout the duration of the camp.

- Campers and staff will remain at least six feet apart, and social distancing between and within groups will be maintained to the greatest extent possible.
- Staggered arrivals/departures of campers and other protocols will be established to ensure adequate social distancing.
- ACA will post signage for safe social distancing.
- Campers and staff will be required to wear masks or other face coverings at all times.
- Instructors and counsellors will be assigned to particular groups and will not float between groups during the day or from day-to-day, unless needed to provide supervision of specialized activities.
- Activities will be limited to those where social distancing can be maintained.
- Staggered arrivals/departures of campers and other protocols will be established to ensure adequate social distancing.

HYGIENE & HANDWASHING

- Campers and staff will be required to wash or sanitize their hands following each activity (at least four times a day).
- Readily accessible supplies will be provided for frequent and effective hand hygiene behaviors.
- Hand sanitizer with at least 60% alcohol will be available when handwashing is not possible. (Campers will be required to have written parent/guardian permission to use hand sanitizer).
- Sanitizer and other cleaning products stored securely and used under the supervision of staff.
- Drop-off/pick-up stations will be located outside the program space and have contactless sign-in where possible. If pens are used, they will be cleaned between users.

PERSONAL PROTECTIVE EQUIPMENT (PPE) & FACE MASKS/COVERINGS

- Campers and staff will be required to wear masks or other face coverings at all times.
- Campers and staff will be instructed to wash masks and other face coverings (daily and any time the mask is used or becomes soiled).
- Staff will wear appropriate gloves during screening activities and first aid procedures.

SCREENING & MONITORING

- Designated Health Care Supervisors will screen staff each morning upon arrival.
- Designated Health Care Supervisors will screen campers and parents outside the front entrance of the building daily as part of the regular drop-off routine
- Dedicated Health Care Supervisors conducting screenings will be trained by camp's Health Care Consultant.
- A single point of entry will be established to ensure that no individual is allowed to enter the building until they successfully pass the screening, to be conducted with consideration for privacy, confidentiality, and social distancing.
- Screening responses results will be recorded and maintained on file.
- Staff will actively monitor children throughout the day for symptoms of any kind.
- Staff will track individuals that staff and children may come into contact with during the course of the day in the potential case of exposure.

ISOLATION AND DISCHARGE

- Campers and staff who develop COVID-19-like symptoms at camp will be isolated in a pre-designated room until arrangements have been made for them to depart the premises. A separate bathroom will be made available to the camper/staff member in question, for only their use.
- Staff will immediately notify the local board of health of a suspected or confirmed case of COVID-19.

- Campers and staff will be required to wear masks or other face coverings at all times.

CLEANING, DISINFECTING, & SANITIZING

- Staff will clean and sanitize surfaces and frequently touched objects, such as doorknobs, bathrooms and sinks, railings, and shared supplies/equipment at the end of each day with products recommended by the CDC.
- Staff and campers will clean and sanitize surfaces and frequently touched objects at the end of each activity with products recommended by the CDC.
- Sharing will be minimized by asking campers to supply their own equipment/supplies which are to be stored in their own personal backpacks.
- Sanitizing and disinfecting products will be used in accordance with instructions provided on manufacturers' labels.
- Sanitizing and disinfecting products will be labeled properly to identify the contents, stored in a locked closet or compartment, and stored separately from food items.
- In case of a suspected potential exposure to COVID-19, staff will wait 24 hours or as long as practical to begin cleaning and disinfecting area(s).

TRANSPORTATION & TRAVEL

- Staggered arrivals/departures of campers and other protocols will be established to ensure adequate social distancing.
- Campers will not participate in any field trips or for other off-site travel.

FOOD SAFETY

- Lunch and snacks will be brought from home, be pre-packaged, or ready to eat in individual portions with containers and utensils, if needed, to be stored and returned to personal backpacks.
- Campers and staff will have opportunities for contactless refilling of personal water bottles, brought from home and stored in personal backpacks, at designated times throughout the day or as needed.
- No food will be provided by staff.
- No family style or self-service food will be provided.
- Campers and staff will remain in their small groups and adequately social distance during meals.
- Tables and chairs used for meals will be cleaned and sanitized before and after use.