

UPDATED 5.24.21

**ARLINGTON CENTER FOR THE ARTS
COVID-19 CONTROL PLAN**

This control plan was developed in compliance with Massachusetts guidelines for reopening offices established by the Governor.

SOCIAL DISTANCING

- All persons, including staff, instructors, artists, students, guests, and vendors will be required to wear masks for all indoor activities.
- Masks will be required for outdoor activities when participants cannot maintain a social distance.
- All persons will remain at a social distance as much as possible.
- Classes will be limited to a maximum capacity of 10 students.
- Signage will be posted to reinforce best practices.
- Activities will be limited to those where social distancing can be maintained.

HYGIENE PROTOCOLS

- All persons, including staff, instructors, artists, students, guests, and vendors will be encouraged to frequently wash or sanitize their hands.
- Soap and water and/or hand sanitizer will be provided throughout the ACA for frequent and effective hand hygiene behaviors by all who enter.
- Staff and instructors will regularly clean and sanitize surfaces and frequently touched objects.
- The sharing of equipment/supplies will be limited as much as possible.

STAFFING & OPERATIONS

- Staff will be provided with this Control Plan so they can enforce policies and protocols.
- All persons, including staff, instructors, artists, students, guests, and vendors will be encouraged to self-screen for COVID-19 symptoms before coming to the ACA.
- All persons who feel ill will be advised to stay home.
- All persons who develop COVID-19-like symptoms will not allowed to return to the ACA until they have tested negative for the virus.
- Staff will immediately notify the local board of health of a suspected or confirmed case of COVID-19.
- All persons who are at high-risk are encouraged to talk with their healthcare providers and consider whether or not the program is a safe option at this time.
- All persons entering ACA will be informed about COVID-related protocols on our website, in signage posted at our facilities, and through email communications.

CLEANING & DISINFECTING

- Staff will regularly clean and sanitize surfaces and frequently touched objects.
- Sanitizing and disinfecting products will be used in accordance with instructions provided on manufacturers' labels.
- In case of a suspected potential exposure to COVID-19, staff will wait 24 hours or as long as practical to begin cleaning and disinfecting area(s).